

## Curriculum Vitae

### **DR. MAIMOONA NAEEM**

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**Address:** House No 707, Street 21, Diamond block Park View City, Lahore

**Current Affiliation:** Lecturer (BPS-18) University of Education, Lahore  
On Deputation (Since 2021 – To date)

**Professional Experience** 14 years 2 months

University of Education, Lahore	Lecturer (BPS-18)	<b>2021 – To date</b>
University of Sargodha, Sargodha	Lecturer (BPS-18)	2011 – 2021
University of Sargodha, Mianwali Campus	Lecturer (BPS-18)	September 2012 – December 2012

#### **Professional Responsibilities**

##### ***University of Education, Lahore***

- Teaching undergraduate courses and research supervision
- Member, Admissions committee
- Member M.Phil./Ph.D. Admission Review Committees
- Member, Anti- Drug and Tobacco Abuse in the Division of Education
- Prepared Self-Assessment Report (SAR) for B.Ed. Secondary (1.5 Years) Program (2023–2024)

##### ***University of Sargodha (Main + Mianwali Campus)***

- Teaching undergraduate and graduate courses
- Program In-Charge **M.A. Education (Annual System)**
- **In-Charge Admission** & admission review committees
- In-charge **Scholarships**
- Member student **counselling committee**
- Member **student affairs committee**
- Development of course outlines for multiple programs
- Worked as an In-charge/member of the Coordination committee of undergraduate and graduate programs
- Worked as an external paper setter for different examinations.
- Worked as a member/**In-charge revision of the curriculum** and scheme of Studies

- Conducted and participated in seminars, national/international conferences, and workshops

### Academic Qualifications

**PhD Education** University of Management and Technology Lahore 2025 CGPA 3.95

**Supervisor:** Dr Rizwan Akram Rana

**Title of Dissertation:** Effect of Embedded Formative Assessment on Higher Order Thinking Skills of Prospective Teachers at the University Level

**M.Phil. Education** University of Sargodha 2015 CGPA 3.70

**Supervisor:** Dr. Mian Muhammad Sarwar

**Title of Thesis:** Availability and Utility of Information and Communication Technologies in Government Schools of Southern Punjab

**M.A. Education (Islamic)** IER, University of the Punjab, Lahore **Gold Medalist**  
2010 CGPA 3.82

**Supervisor:** Dr. Rana Majid

**Title of Thesis:** Motivation of undergraduate students to study Islamic Studies

### Research Publications (HEC-Recognised Journals)

1. An Investigation into Creative and Critical Thinking Skills of Prospective Teachers: A Preliminary Study. *Bulletin of Education and Research*, Vol. 45, No. 3, Dec 2023, pp. 35– 47 — Category Y
2. Developing Environmental Literacy through Classroom Activities among 8th Graders: An Action Research  
*Qlantic Journal of Social Sciences*, Vol. 4, No. 4 (Fall 2023), pp. 379–**388** — Category Y
3. Developing and Validating a Test of Higher Order Thinking Skills for Future Teachers  
**Journal of Contemporary Teacher Education, Vol. 8, 2024, pp. 63–80** — Category Y
4. Findings on Creative-Critical Thinking Styles of Future Teachers of the Terminal Semester  
**Journal of Social Horizons, Vol. 02, No. 01, March 2025, pp. 11–17** — Category Y
5. Study to Explore the Availability and Acceptability of Computers in Secondary Schools: A Case from Pakistan **VFAST Transactions on Education and Social Sciences, 2021, pp. 120–127** — Category Y
6. An Exploratory Study of Learning Outcomes Literacy Regarding University Teachers  
**VFAST Transactions on Education and Social Sciences, Vol. 10, No. 2, 2022, pp. 194–200** — Category Y
7. Differences in Principals' Instructional Supervisory Practices in Private Secondary

Schools of Lahore Research Journal of Social Sciences & Economics Review, Vol. 4, Issue 1, 2023, pp. 141–152 — Category Y

8. An Action Research to Enhance Students' Classroom Engagement through Group Tasks among 8th Graders Qlantic Journal of Social Sciences, Vol. 5, No. 1 (Winter 2024), pp. 290–297 — Category Y

### **Conference Papers/Participation**

1. Developing and Validating a Test of HOTS for Future Teachers  
**ICPAR**, All Science Academy, Konya, Turkey — June 2025
2. An Investigation about Creative and Critical Thinking Skills of Prospective Teachers  
**ICORE 2024**, IER, University of the Punjab — May 2025
3. Preliminary Findings on Creative-Critical Thinking Styles of Future Teachers  
**ICORE 2024**, IER, University of the Punjab — May 2025
4. Developing Environmental Literacy through Classroom Activities among 8th Graders  
**Shaping Equitable Education**, Forman Christian College, Lahore — Feb 2025
5. Study to Explore the Availability and Acceptability of Computers in Secondary Schools  
**11th ICE**, University of Education, Lahore — Nov 2024
6. **Civic Education Conference**  
Punjab Higher Education Commission, Lahore — Aug 2023
7. Presented a research paper at the **2nd International Conference on Economics, Business and Social Sciences**, held at the **School of Economics, Bahauddin Zakariya University (BZU), Multan**.

### **Additional Trainings/Seminars and Workshops Conducted/Participation**

1. HEC 5-Day Trainer Workshop on Testing & Assessment (University of Sargodha)
2. Higher Education Reforms – GCU Faisalabad (University of Sargodha)
3. Qualitative Research (3-Day Seminar) (UoS)
4. Workshop on SEM (UoS)
5. Developing a conceptual framework of research (UoS)
6. Research Proposal Development Workshop (UMT)
7. Workshop on APA 7 manual (UMT)
8. Workshop on NVivo (UMT)

9. Training workshop SEM (UMT)
10. Training workshop systematic literature review (UMT)
11. Training on Intellectual property and patent filing (PHEC)
12. Training on data analysis using MS Excel (PHEC)
13. Training on Qualitative Research and data analysis using NVivo (PHEC)
14. Training on Use of Generative AI at Higher Education (PHEC)
15. Training on Advanced Teaching Techniques (PHEC)
16. Training on Civic Education (PHEC)
17. Webinar Training on Research Methodology Course 2025: Literature Review from the Centre of Learning and Teaching (CLT), Forman Christian College, Lahore.
18. Webinar Training on Research Methodology Course 2025: Research Ethics in Digital AI Age: What is Plagiarism (CLT, FC)
19. Webinar Training on Research Methodology Course 2025: Qualitative Research (CLT, FC)
20. Webinar Training on Research Methodology Course 2025: AI & Research: The big picture (CLT, FC)
21. Webinar Training on Research Methodology Course 2025: Well-being for the Researcher (CLT, FC)
22. Webinar Training on Research Methodology Course 2025: Mixed Methods Research (CLT, FC)
23. Qualitative Data Analysis Using NVIVO from UMT in 2022
24. Reference and Literature Management Using MENDELAY from UMT in 2025
25. 2nd national conference on five years of SDGs in Pakistan, Department of Education, SSSH UMT Lahore. 2023
26. 3rd International Conference on Inclusive education SSSH UMT Lahore. 2023

### **Published Books**

- Introduction to Education — Azeem Academy Publishers
- Introduction to Computer Education — Azeem Academy Publishers
- Methods of Teaching Islamic Studies — Azeem Academy Publisher

### **Distance Education & Tutorship at Allama Iqbal Open University (AIOU)**

- Part-time Tutor
- Conducted workshops
- Supervised research projects for B.Ed. (1.5 Years) students
- Taught multiple education courses

## Research Supervision

Sr No:	Class/Semester	Student's Name	Topic
1.	B. Ed 7 <sup>th</sup> B. Ed 7 <sup>th</sup> B. Ed 7 <sup>th</sup>	Saadia Noor Atika Naseer Khadija Akmal	Developing cooperation through group activities among students in grade 9 <sup>th</sup> .
2.	B. Ed 7 <sup>th</sup> B. Ed 7 <sup>th</sup> B. Ed 7 <sup>th</sup>	Easha Qayyum Fatima Ijaz Tabiya Shafqat	Developing confidence through group activities among students in grade 8 <sup>th</sup> .
3.	B. Ed 7 <sup>th</sup> B. Ed 7 <sup>th</sup>	Muneeba Zainab Seerat Fatima	Developing creative thinking through classroom projects among students in the 8 <sup>th</sup> grade 8 <sup>th</sup> .
4.	B. Ed 7 <sup>th</sup> B. Ed 7 <sup>th</sup> B. Ed 7 <sup>th</sup>	Hamna Mahnoor Tahir Farwa Tabasum	Building self- esteem through classroom activities among 5 <sup>th</sup> graders.
5.	B. Ed 1.5	Farzeen Fazal	Developing environmental literacy through classroom activities among 8 <sup>th</sup> graders.
6.	B. Ed 1.5	Zobia Irfan Shazia Akhter Summan Faheem	Washback effect of high stake Exams: Perceptions of students regarding Matric Exams.
7.	B. Ed 1.5	Rutaba Sarwar M. Waqas	Studying the perception of 1st-semester undergraduate students regarding the semester examination system at the university level.
8.	B. Ed 1.5	Sabigh Ur Rehman Najaf Sohail	A Study of English reading difficulties faced by elementary students in public schools.
9.	B. Ed 1.5	Tehreem Hayat Summat Hadayat	Students' opinions on the quality of online learning: problems of students of AIOU in Lahore region.
10.	B. Ed 1.5	M. Usman Ghani	An exploratory study of Formative Assessment literacy regarding Chemistry teachers: A case study of the University of Education.
11.	B.Ed. 1.5	Farzeen Sajid Fazila Bibi	Effect of Service learning on Cooperation Skills of 9th Graders in Govt Shuhda e APS Memorial Girls Model High School, Model town Lahore
12.	B.Ed. 1.5	Sajid Lal Maimona Yasin	Effect of AI-Based Self-Assessment on Future Teachers' Lesson Planning During Teaching Practice
13.	M.Phil. Education ELPS 2025-27	Ayman Sahar mss25000201 22-UE-01444	Working on topic selection/synopsis
14.	M.Phil. Education ELPS 2025-27	Kashaf Amjad mss25000190 22-UE-01458	Working on selection/synopsis
15.	M.Phil. Education ELPS 2025-27	Rabia Jamil Khokhar mss25000221	Working on selection/synopsis

25-UE-10197

**AIOU Theme Topic**  
**Developing 21<sup>st</sup> century skills (with bold text sub-themes)**

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| 16. | B.Ed. 1.5/2.5 | Saba Akram    | Developing <b>social responsibility</b> through visual aids among students of class three              |
| 17. | B.Ed. 1.5/2.5 | Kifayat Ullah | Enhancing <b>collaboration</b> through the roundtable technique among students in grade 8th            |
| 18. | B.Ed. 1.5/2.5 | Javaid Ahmad  | Develop <b>social responsibility</b> through cooperative learning techniques among students in grade 5 |
| 19. | B.Ed. 1.5/2.5 | Laiba Qasim   | Developing <b>collaboration</b> through the Jigsaw method among students in grade 8th                  |
| 20. | B.Ed. 1.5/2.5 | Sidra Zafar   | Developing <b>information literacy</b> through discussion among grade 8th students                     |
| 21. | B.Ed. 1.5/2.5 | Nimra Qamar   | Enhancing <b>digital literacy</b> through digital storytelling among grade 7 students                  |
| 22. | B.Ed. 1.5/2.5 | Sehrish Rubab | Developing <b>creativity</b> through brainstorming techniques among 6 <sup>th</sup> graders            |
| 23. | B.Ed. 1.5/2.5 | Sidra Zafar   | Developing <b>Information literacy</b> through discussion among 8 <sup>th</sup> graders                |